Checklist for Adult Sponsor (1) This completed form is required for ALL projects.

	completed by the Adult Spor		ne student researcher(s):
Studen	t's Name(s):		
-	Title:		
2) 3)		s completed Student Checklis ent and we have discussed th nore of the following and req Pot	t (1A) and Research Plan. e possible risks involved in the project. uires prior approval by an SRC, IRB, IACUC or IBC: tentially Hazardous Biological Agents Microorganisms □ rDNA □ Tissues
5) 🗆	_	1)	Research Plan Approval Form (1B) rm (1C) (when applicable after completed experiment) oplicable)
,	•	e project includes the use o	of one or more of the following (check all that
	 ☐ Human Participants Form ☐ Sample of Informed Con ☐ Qualified Scientist Form (Vertebrate Animals (Required) ☐ Vertebrate Animal Form (approval required.) ☐ Vertebrate Animal Form (Animal Care and Use Com ☐ Qualified Scientist Form (when applicable) Potentially Hazardous Biolo Committee (IBC), see full text ☐ Potentially Hazardous Biolo 	(4) or appropriate Institution sent Form (when applicable 2) (when applicable and/or rest prior approval, see full text (5A)—for projects conducted (5B)—for projects (5	e and/or required by the IRB) equired by the IRB) t of the rules.) in a school/home/field research site (SRC prior at a Regulated Research Institution. (Institutional uired prior experimentation.) te animal projects at a regulated research site or approval by SRC, IACUC or Institutional Biosafety
	involves the use of fresh ☐ Qualified Scientist Form (3 ☐ Risk Assessment Form (3 ☐ projects using manure for using color change colifor vertebrate organisms Hazardous Chemicals, Activ ☐ Risk Assessment Form (3	or frozen tissue, primary cell 2) (when applicable)) required for projects involving composting, fuel production m water test kits, microbial for ities and Devices (No prior and	I cultures, blood, blood products and body fluids. ing protists, archae and similar microorganisms, for a or other non-culturing experiments, for projects fuel cells, and for projects involving decomposing approval required, see full text of the rules.) Iving DEA-controlled substances or when
Adult S	iponsor's Printed Name	Signature	Date of Review

Student Checklist (1A) This form is required for ALL projects.

1)	a. Student/Team Leader:	Grade:
	Email:	Phone:
	b. Team Member:	c. Team Member:
2)	Title of Project:	
3)	School: School Address:	
4)	Adult Sponsor:	Phone/Email:
5)	Is this a continuation/progression from a previous year? If Yes:	□ Yes □ No
	a) Attach the previous year's □ Abstract and □ b) Explain how this project is new and different from previous (7)	
6)	This year's laboratory experiment/data collection: (must be	e stated (mm/dd/yy))
	Start Date: (mm/dd/yy)	End Date: (mm/dd/yy)
7)	Where will you conduct your experimentation? (check all ☐ Research Institution ☐ School ☐ Field	that apply) ☐ Home ☐ Other:
8)	List name and address of all non-school work site(s):	
	me:dress:	
Ph	one:	
9)	Complete a Research Plan following the Research Plan	instructions and attach to this form.
10) An abstract is required for all projects after experime	ntation.

Research Plan Instructions

A complete research plan is required and must accompany Checklist for Student (1A)

Provide a typed research plan and attach to Student Checklist (1A). Please include your name on each page. The research plan for ALL projects is to include the following:

- A. Question or Problem being addressed
- B. Goals/Expected Outcomes/Hypotheses
- **C. Description in detail of method or procedures** (The following are important and key items that should be included when formulating ANY AND ALL research plans.)
 - Procedures: Detail all procedures and experimental design to be used for data collection
 - Risk and Safety: Identify any potential risks and safety precautions to be taken.
 - Data Analysis: Describe the procedures you will use to analyze the data/results that answer research questions or hypotheses
- **D. Bibliography:** List at least five (5) major references (e.g. science journal articles, books, internet sites) from your literature review. If you plan to use vertebrate animals, one of these references must be an animal care reference.
 - o Choose one style and use it consistently to reference the literature used in the research plan
 - Guidelines can be found in the Student Handbook

Items 1-4 below are subject-specific guidelines for additional items to be included in your research plan as applicable:

- 1. Human participants research:
 - **Participants.** Describe who will participate in your study (age range, gender, racial/ethnic composition). Identify any vulnerable populations (minors, pregnant women, prisoners, mentally disabled or economically disadvantaged).
 - Recruitment. Where will you find your participants? How will they be invited to participate?
 - **Methods.** What will participants be asked to do? Will you use any surveys, questionnaires or tests? What is the frequency and length of time involved for each subject?
 - Risk Assessment
 - Risks. What are the risks or potential discomforts (physical, psychological, time involved, social, legal, etc.) to participants? How will you minimize the risks?
 - Benefits. List any benefits to society or each participant.
 - **Protection of Privacy.** Will any identifiable information (e.g., names, telephone numbers, birth dates, email addresses) be collected? Will data be confidential or anonymous? If anonymous, describe how the data will be collected anonymously. If not anonymous, what procedures are in place for safeguarding confidentiality? Where will the data be stored? Who will have access to the data? What will you do with the data at the end of the study?
 - **Informed Consent Process.** Describe how you will inform participants about the purpose of the study, what they will be asked to do, that their participation is voluntary and they have the right to stop at any time.

2. Vertebrate animal research:

- Briefly discuss potential ALTERNATIVES to vertebrate animal use and present a detailed justification for use of vertebrate animals
- Explain potential impact or contribution this research may have
- Detail all procedures to be used
 - Include methods used to minimize potential discomfort, distress, pain and injury to the animals during the course of experimentation
 - Detailed chemical concentrations and drug dosages
- Detail animal numbers, species, strain, sex, age, source, etc.
 - Include justification of the numbers planned for the research
- Describe housing and oversight of daily care
- Discuss disposition of the animals at the termination of the study

3. Potentially Hazardous Biological Agents:

- Describe Biosafety Level Assessment process and resultant BSL determination
- Give source of agent, source of specific cell line, etc.
- Detail safety precautions
- Discuss methods of disposal

4. Hazardous Chemicals, Activities & Devices:

- Describe Risk Assessment process and results
- Detail chemical concentrations and drug dosages
- Describe safety precautions and procedures to minimize risk
- Discuss methods of disposal

Approval Form (1B)
A completed form is required for each student, including all team members.

1) To Be Complet a) Student Acknow		t and Parent			
 I understand I have read to research. 	I the risks and pos	s and Guidelines a	and v		search plan. ternational Rules when conducting this
	e or presentation	of other resear	che	's work as one's o	competition. Such practices include own, and fabrication of data. the Intel ISEF.
Student's Printed Name		Signature			Date Acknowledged (mm/dd/yy)
	n Approval: I have to my child particip				(Must be prior to experimentation.) ssible dangers involved in the Research
Parent/Guardian's Print	ed Name	Signature			Date Acknowledged (mm/dd/yy) (Must be prior to experimentation.)
2) To be complete (Required for proje					es appropriate.)
a) Required for project approval BEFORE (humans, vertebrate biological agents) The SRC/IRB has careful Plan and all the require indicates approval of the student begins experiments.	experimentation es or potentially ha lly studied this pro d forms are include e Research Plan b	izardous nject's Research ed. My signature	OR	Research Insapproval. This project was institution (not horeviewed and apploard before exp	r research conducted at all Regulated stitutions with no prior fair SRC/IRB conducted at a regulated research ome or high school, etc.), was proved by the proper institutional erimentation and complies with the Attach (1C) and required institutional ACUC, IRB).
SRC/IRB Chair's Printed No	ame			SRC Chair's Printe	ed Name
Signature		proval (mm/dd/yy) or to experimentation.)		Signature	Date of Approval (mm/dd/yy)
3) Final Intel ISEF	Affiliated Fair	SRC Approva	əl	(Required fo	or ALL Projects)
SRC Approval After Ex I certify that this projec					
Regional SRC Chair's Pri	nted Name	Signature			Date of Approval
State/National SRC Cha (where applicable)	ir's Printed Name	Signature			Date of Approval

Regulated Research Institutional/Industrial Setting Form (1C)
This form must be completed AFTER experimentation by the adult supervising the student research conducted in a regulated research institution, industrial setting or any work site other than home, school or field.

This form MUST be displayed with your project; responses must be on the form.

Stı	Student's Name(s)				
Tit	Fitle of Project				
	be completed by the Supervision the form a	•	•	•	
Th	e student(s) conducted research at n	ny work site:			
a)	☐ to use the equipment	b) ☐ to perform experiment(s)/	conduct researc	:h	
1)	Is this research a subset of your w	ork?	☐ Yes	□ No	
2)	Have you reviewed the Intel ISEF r	ules relevant to this project?	☐ Yes	□ No	
3)	How did the student get the idea f (e.g. Was the project assigned, pick		idea, etc.)		
4)	Did the student(s) work on the pro If yes, how large was the group an				
5)	What specific procedures or equipr Please list and describe. (Do not lis	` ,		ct?	
6)	How independent or creative was	the student's/students' work?			
	Student research projects dealing was agents require review and approva must be attached, if applicable.			5	
	Supervising Adult's Printed Name	Signature		Title	
	-	-			
	Institution		Date	e Signed (must be after experimentation)	
	Address		Ema	il/Phone	

Qualified Scientist Form (2)

May be required for research involving human participants, vertebrate animals, potentially hazardous biological agents, and DEA-controlled substances. Must be completed and signed before the start of student experimentation.

Student's Name(s)						
Tit	Title of Project					
	be completed by the Qualified Scientist:					_
	entist Name:					_
Edi Exp	reational Background: perience/Training as relates to the student's area of r	research:	Degree(s): .			_
Pos	iition:Ins	stitution:				
Ado	dress: E	Email/Pho	ne:			
1)	Have you reviewed the Intel ISEF rules relevant to the	his projec	t?	☐ Yes	□ No	
2)	Will any of the following be used?a) Human participantsb) Vertebrate animalsc) Potentially hazardous biological agents (microorg	nanisms	rNNA and tissues	□ Yes □ Yes	□ No □ No	
	including blood and blood products) d) DEA-controlled substances	gumama,	DIVITUING (1330C3,	☐ Yes ☐ Yes	□ No □ No	
3)	Was this study a sub-set of a larger study?			☐ Yes	□ No	
4)	Will you directly supervise the student?			☐ Yes	□ No	
	a) If no, who will directly supervise and serve as thb) Experience/Training of the Designated Supervis		ated Supervisor?			_
	To be completed by the Qualified Scientist: I certify that I have reviewed and approved the Research Plan prior to the start of the experimentation. If the student or Designated Supervisor is not trained in the necessary procedures, I will ensure her/his training. I will provide advice and supervision during the research. I have a working knowledge of the techniques to be used by the student in the Research Plan. I understand that a Designated Supervisor is required when the student is not		To be completed by when the Qualifier supervise. I certify that I have reviseen trained in the tecand I will provide directions.	d Scientist ca viewed the Reso chniques to be u t supervision.	earch Plan and have used by this student,	
	conducting experimentation under my direct supervision. Qualified Scientist's Printed Name		Designated Supervisor Signature	or's Printed Nar	Date of Approval	
	Signature Date of Approval		Phone	Email		

Risk Assessment Form (3)
Required for projects using hazardous chemicals, activities or devices and microorganisms exempt from pre-approval. Must be completed before experimentation.

Student's Name(s)			
Fitle of Project			
To be completed by the Student Resear Scientist: (All questions must be answered; a		ation with Designated Supervisor/Qualified y be attached.)	
 List/identify microorganisms exempt f and all hazardous chemicals, activities, 		_{ee} Potentially Hazardous Biological Agent rules), I be used.	
2. Identify and assess the risks involved i	in this project.		
3. Describe the safety precautions and pr	rocedures that will l	be used to reduce the risks.	
4. Describe the disposal procedures that	will be used (when	applicable).	
5. List the source(s) of safety information	٦.		
	cautions and procedure	sor (or Qualified Scientist, when applicable): s described above. I certify that I have reviewed the	
Designated Supervisor's Printed Name	Signature	Date of Review (mm/dd/yy)	
Position & Institution		Phone or email contact information	
Experience/Training as relates to the student's area of research			

Human Participants Form (4)

Required for all research involving human participants not at a Regulated Research Institution. If at a Regulated Research Institution, use institutional approval forms for documentation of prior review and approval.

(IRB approval required before experimentation.)

Student's Name(s) Title of	Title of Project			
Adult Sponsor Contact Must be completed by Student Researcher(s) in collaboration with the A Scientist:	t Phone/Email Adult Sponsor/Designated Supervisor/Qualified			
 I have submitted my Research Plan which addresses ALL areas indic Research Plan Instructions. 	ated in the Human Participants Section of the			
I have attached any surveys or questionnaires I will be using in my project.Any published instrument(s) used was /were legally obtained.				
☐ I have attached an informed consent that I would use if required by the IRB.				
4. ☐ Yes ☐ No Are you working with a Qualified Scientist? If yes, a	tach the Qualified Scientist Form 2			
Must be completed by Institutional Review Board (IRB) after review of the research plan. The submitted Research Plan must address all areas indicated on the Human Participants section of the Research Plan Instructions. Check one of the following: Research project requires revisions and is NOT approved at this time. IRB will attach document indicating concerns and/or requested revisions. Research project is Approved with the following conditions below: (All 5 must be answered) 1. Risk Level (check one): Minimal Risk More than Minimal Risk More than Minimal Risk No No Not applicable (No minors in this study) 3. Written Minor Assent required for minor participants: Yes No Not applicable (No minors in this study) 4. Written Parental Permission required for minor participants: Yes No Not applicable (No minors in this study) 5. Written Informed Consent required for participants 18 years or older: Yes No Not applicable (No participants 18 yrs or older in this study) IRB SIGNATURES (All 3 signatures required) None of these individuals may be the adult sponsor, designated supervisor, qualified scientist or related to (e.g., mother, father of) the student (conflict of interest). I attest that I have reviewed the student's project and agree with the above IRB determinations. Medical or Mental Health Professional (a psychologist, medical doctor, licensed social worker, licensed clinical professional counselor, physician's assistant, or registered nurse)				
Printed Name	Degree/Professional License			
Signature	Date of Approval (Must be prior to experimentation.)			
Educator				
Printed Name Degree				
Signature Date of Approval (Must be prior to experimentation.)				
School Administrator				
Printed Name	Degree			
Signature	Date of Approval (Must be prior to experimentation.)			

Human Informed Consent Form

Instructions to the Student Researcher(s): An informed consent/assent/permission form should be developed in consultation with the Adult Sponsor, Designated Supervisor or Qualified Scientist.

This form is used to provide information to the research participant (or parent/guardian) and to document written informed consent, minor assent, and/or parental permission.

- When written documentation is required, the researcher keeps the original, signed form.
- Students may use this sample form or may copy ALL elements of it into a new document.

If the form is serving to document parental permission, a copy of any survey or questionnaire must be attached.			
Student Researcher(s): Title of Project:			
I am asking for your voluntary participation in my science fair project. Please read the following information about the project. If you would like to participate, please sign in the appropriate box below.			
Purpose of the project:			
If you participate, you will be asked to:			
Time required for participation:			
Potential Risks of Study:			
Benefits:			
How confidentiality will be maintained:			
If you have any questions about this study, feel from	ee to contact:		
dult Sponsor: Phone/email:			
Voluntary Participation: Participation in this study is completely voluntary. If you decide not to participate there will not be any negative consequences. Please be aware that if you decide to participate, you may stop participating at any time and you may decide not to answer any specific question.			
By signing this form I am attesting that I have read and understand the information above and I freely give my consent/assent to participate or permission for my child to participate.			
Adult Informed Consent or Minor Assent Printed Name of Research Participant:	Date Reviewed & Signed:Signature:		
Parental/Guardian Permission (if applicable)	Date Reviewed & Signed:		
Parent/Guardian Printed Name:	Signature:		

Vertebrate Animal Form (5A)
Required for all research involving vertebrate animals that is conducted in a school/home/field research site. (SRC approval required before experimentation.)

itudent's Name(s)itle of Project				
				To be completed by Stude
1. Common name (or Genus, s	species) and number of anim	als used.		
	Describe completely the housing and husbandry to be provided. Include the cage/pen size, number of animals per cage, environment, bedding, type of food, frequency of food and water, how often animal is observed, etc.			
3. What will happen to the ar	imals after experimentation	?		
documented by a letter fro	Animal Rules require that any	y death, illness or unexpe signated supervisor or a v	ected weight loss be investigated a veterinarian. If applicable, attach th etition.	
□ Designated Supervisor Designated Scientist Complex Designated Supervisor Designated S	ete Form (2). nis study and finds it is an appropri	person sign below. have applicable persons sign below. REQUIRED. Please have applic	ies:	
SRC Chair Printed Name	Signature		Date of Approval (must be prior to experimentation) (mm/dd/yy)	
husbandry with the stude experimentation. □ I certify that I have approprescription drugs and/or	wed this research and animal ent before the start of ved the use and dosages of nutritional supplements.	Qualified Scientist v I certify that I have husbandry with the experimentation at care and handling of	Designated Supervisor or when applicable: e reviewed this research and animal e student before the start of and I accept primary responsibility for the of the animals in this project. directly supervise the experiment.	
Printed Name	Email/Phone	Printed Name	Email/Phone	
Signature	Date of Approval		Date of Approval	

Vertebrate Animal Form (5B)
Required for all research involving vertebrate animals that is conducted in at a Regulated Research Institution. (IACUC approval required before experimentation.)

St	Student's Name(s)				
Ti	Title of Project				
	itle and Protocol Number of IACUC Approved Project				
<u></u>	b be completed by Qualified Scientist or Principal Investigator:				
	Species of animals used: Number of animals used:				
2.	Describe, in detail, the role of the student in this project: animal procedures and related equipment that were involved, oversight provided and safety precautions employed. (Attach extra pages if necessary.)				
3.	Was there any weight loss or death of any animal? If yes, attach a letter obtained from the qualified scientist, designated supervisor or a veterinarian documenting the situation and the results of the investigation.				
4.	Does the student's project also involve the use of tissues? No Yes, Be sure to complete Forms 6A and 6B				
5.	What laboratory training, including dates, was provided to the student?				
6.	6. Attach a copy of the Regulated Research Institution IACUC Approval. A letter from the Qualified Scientist or Principal Investigator is not sufficient.				
(Qualified Scientist/Principal Investigator				
-F	Printed Name				
-	Signature Date				

Potentially Hazardous Biological Agents Risk Assessment Form (6A)
Required for research involving microorganisms, rDNA, fresh/frozen tissue (including primary cell lines, human and other primate established cell lines and tissue cultures), blood, blood products and body fluids. SRC/IACUC/IBC approval required before experimentation.

Stu	Student's Name(s)				
Titl	e of Project				
	o be completed by Student Researcher(s) in collaboration with Qualified Scientist/Designated Supervisor: (All questions are applicable and must be answered; additional page(s) may be attached.)				
	Identify potentially hazardous biological agents to be used in this experiment. Include the source, quantity and the biosafety level risk group of each microorganism.				
2.	Describe the site of experimentation including the level of biological containment.				
3.	Describe the procedures that will be used to minimize risk. (personal protective equip., hood type, etc.)				
4.	What final biosafety level do you recommend for this project given the risk assessment you conducted?				
5.	Describe the method of disposal of all cultured materials and other potentially hazardous biological agents.				
1. 2.	 To be completed by Qualified Scientist or Designated Supervisor What training will the student receive for this project? Do you concur with the biosafety information and recommendation provided by the student researcher above? Yes No If no, please explain. Experience/training of Designated Supervisor as it relates to the student's area of research (if applicable) 				
QS	/DS Printed Name Signature Date of Signature (mm/dd/yy)				
То	be completed by Local or Affiliate Fair SRC: (Check all that apply.)				
	The SRC has carefully studied this project's Research Plan and the risk level assessment above prior to experimentation and approves this study as a BSL-1 study, which must be conducted at a BSL-1 or above laboratory. Date of SRC approval (prior to experimentation)				
	The SRC has carefully studied this project's Research Plan and the risk level assessment above prior to experimentation and approves this study as a BSL-2 study, which must be conducted at a BSL-2 or above laboratory. Date of SRC approval (prior to experimentation)				
	This project was conducted at a Research Institution and was reviewed and approved by the appropriate institutional board (e.g. IACUC, IBC) before experimentation at a BSL-1 or BSL-2 laboratory and complies with the Intel ISEF rules. The required institutional forms are attached. Date of SRC approval (after experimentation)				
	The Research Institution where this study was conducted does not require approval for this type of study. The student has received proper training and the project complies with Intel ISEF rules. Attached is institutional documentation certifying the above.				
	Date of SRC approval				
SR	C Chair's Printed Name Signature				

Human and Vertebrate Animal Tissue Form (6B)

Required for research involving fresh/frozen tissue (including primary cell lines, human and other primate established cell lines and tissue cultures), blood, blood products and body fluids. If the research involves living organisms please ensure that the proper human or animal forms are completed. All projects using any tissue listed above must also complete Form 6A.

Student's Name(s)					
Title of Project					
To be completed by Student Researcher(s):	To be completed by Student Researcher(s):				
 What vertebrate animal tissue will be used in this study? Check all to Fresh or frozen tissue sample Fresh organ or other body part Blood Body fluids Primary cell/tissue cultures Human or other primate established cell lines 	hat apply.				
2. Where will the above tissue(s) be obtained. If using an establish	hed cell line include source and catalog number.				
3. If the tissue will be obtained from a vertebrate animal study co IACUC certification with the name of the research institution, the date of IACUC approval.					
To be completed by the Qualified Scientist or Designate □ I verify that the student will work solely with organs, tissues, culture or qualified personnel from the laboratory; and that if vertebrate are purpose other than the student's research. AND/OR □ I certify that the blood, blood products, tissues or body fluids in this standards and guidance set forth in Occupational Safety and Health Pathogens.	res or cells that will be supplied to him/her by myself nimals were euthanized they were euthanized for a sproject will be handled in accordance with the				
Printed Name Signature	Date of Approval (Must be prior to experimentation.)				
Title	Phone/Email				
Institution					

Continuation/Research Progression Projects Form (7)
Required for projects that are a continuation/progression in the same field of study as a previous project.

This form must be accompanied by the previous year's abstract and Research Plan.

Components	Current Research Project	Previous Research Project
1. Title		2012-2013
		2011-2012
2. Change in goal/purpose/		2012-2013
objective		2011-2012
3. Changes in methodology		2012-2013
		2011-2012
4. Variables studied		2012-2013
		2011-2012
5. Additional		2012-2013
5. Additional changes		2011-2012
Attached are:	nd Research Plan	2011-2012 Abstract